



Inform | Google Meet and Google Classroom

Dear Parents and Guardians:

Google Classroom and Google Meet are available to teachers and students in the Calgary Board of Education. Both these learning tools are part of the G Suite for Education collection of tools that all CBE students have access to. These tools allow teachers to connect with their students both in real time and in online learning environments.

In consultation with their principals, teachers *may use these or other tools* available in CBE to support student learning. Additional tools teachers may use could include Brightspace by D2L and teacher blogs. Contact your child's teacher if you have questions about the tools they are using.

As with all CBE G Suite for Education applications, the data and information that is shared is stored within the CBE G Suite environment and is not accessible in the public domain. Teachers and students will use only first name and last initial to identify each other. If students use these tools, they will access them using their CBE G Suite ID (username@educbe.ca). Teachers will work with their students to help them understand the elements of digital citizenship when using online tools such as video conferences.

Teachers will continue to receive support and have opportunities to learn about both Google Classroom and Google Meet to support their students when working online.



Google Meet

[Google Meet](#) is a video conferencing application that enables teachers to host and students to join organized 'meetings' in real-time. Teachers can share their screen and guide students through tasks and/or documents and websites they wish to share.



Google Classroom

[Google Classroom](#) is an online platform that enables teachers to communicate with their students as well as assign and distribute assignments and work in safe, manageable, and an appropriate way. Students are added in the 'classroom' using their CBE G Suite ID (username@educbe.ca).

Privacy and Consent

Students and their families received the [School District Use of Personal Information](#) document in Fall 2020 outlining how and why student data is shared at the CBE. Teachers will follow these policies and documents as they plan ongoing teaching and learning activities. If you have a concern about your child using these tools to support their learning, please contact your classroom teacher or school principal.